

# 32<sup>nd</sup> FIVB WORLD CONGRESS ROME 9 – 10 SEPTEMBER 2010

## PROCEDURE FOR VISA APPLICATION

### IMPORTANT AND URGENT

Members of the Executive Committee, 1<sup>st</sup> Delegates, 2<sup>nd</sup> Delegates, Spouses and (if needed, following FIVB Congress Regulations) Interpreters are kindly requested to follow the procedure mentioned herewith to obtain a visa to enter Italy on the occasion of the organisation of the FIVB World Congress:

1. ***Participants to the 32<sup>nd</sup> FIVB World Congress, who are duly accredited by the FIVB, have to apply for a visa to any Italian Embassy or Consulate in their country of residence.***
2. To check the validity of your Passport which must be valid for at least six months beyond the end of your intended stay.
3. To contact your travel agency and make a provisional reservation for your flight to Rome.
3. To fill in the enclosed form, attach a recent colour passport photo and join a clear photocopy of the passport you will use to enter Italy.
4. To clearly indicate your detailed flight itinerary and to send all the above-mentioned information directly to the following address no later than **31<sup>st</sup> January 2010**:

#### FEDERATION INTERNATIONALE DE VOLLEYBALL

“Château Les Tourelles”

Chemin Edouard-Sandoz 2-4

1006 LAUSANNE

Switzerland

Tel : +41 21 345 35 35

Fax : +41 21 345 35 45

E-mail: congress2010@fivb.org

For you to be duly informed, the FIVB Secretariat will revise the documents sent by each participant and send them to FIPAV for them to know who has fulfilled all requirements and has been accredited by the FIVB. Then FIPAV will send you all necessary official documents which will allow you to apply for the visa in any Italian Embassy or Consulate of your country of residence.

It is important for all participants to send all documents requested here above to the FIVB Secretariat before.

Should you have any questions or doubts, please contact the FIVB Presidency Secretariat as soon as possible.